## **SMi Group's Hotel Accommodation Booking Service**



To book your accommodations please complete the form on page 2. We will take care of the rest. SMi will ensure that you get the right accommodation at the right price whatever your budget. SMi rates are guaranteed to be lower than those published on the hotel website or any other online booking website. Remember Rome hotels book up very fast so please do not delay completing the booking form. Booking early ensure that you get your first choice hotel.

Return your form to us via fax or scan it and send it to <a href="events@smi-online.co.uk">events@smi-online.co.uk</a>. SMi will send you confirmation of your booking

## Crown Plaza Rome - St. Peter's Hotel

Address: Via Aurella Antica, 415, 00165 Roma

SMi Special Rates From: €130 including breakfast and VAT – City tax Excluded

\*\*\*PLEASE NOTE THE FOLLOWING\*\*\*

First night pre-payment cannot be refunded for cancellation at any time.

For cancellation between 31st December 2018 and 10th January 2019, only one night will be charged to the given credit card.

For cancellation between 11th January 2019 till the arrival day, or in case of no-show, the entire forecast amount of all nights reserved will be charged to the given credit card.



## **HOTEL RESERVATION FORM**

Please complete and return on the following Fax number or E-mail address

Phone: +44 (0) 207 827 6000 Fax: + 44 (0) 207 827 6001

E-mail: events@smi-online.co.uk

Guest Details																		
Conference																		
Title:	Forename:					Surname:												
Company:				Telephone:														
Email:						Fax:												
Address:																		
Hotel Details																		
Hotel Choice:				110	ici E													
Room Type:	: Standard				Executive													
No of Rooms:	No of Nights:					Smoking Room/Non-Smoking Room:												
Arrival Date:						Departure Date:												
Credit Card Details																		
Card Type:		Ма	sterC	Card						Visa			Amex					
Card Number for guarantee:																		
Card Holder Name:							Expiry Date:											
I confirm that I have re taken from the credit of	_		Tern	ns &	Cond	ition	s of E	Book	ing a	nd au	ithor	ise f	or pa	yme	nt to	be		
Signature:				Date:														

**Terms and Conditions of Booking**: Please note the hotel will charge your credit card directly on departure. If a cancellation is made, please advise the hotel directly as well as SMi, quoting your reservation number. Please check the hotel website for full cancellation Terms and Conditions.