

To book your accommodations please complete the form on page 2, by selecting a first and second choice hotel from the list. We will take care of the rest. SMi will ensure that you get the right accommodation at the right price whatever your budget. SMi rates are guaranteed to be lower than those published on the hotel website or any other online booking website. Remember London hotels book up very fast so please do not delay completing the booking form. Booking early ensure that you get your first choice hotel.

Return your form to us via fax or scan it and send it to [hotels@smi-online.co.uk](mailto:hotels@smi-online.co.uk). SMi will send you confirmation of your booking

**\*All rates including VAT**

### **Marriott Regent's Park Hotel**

**Address:** 128 King Henry's Road, London, NW3 3ST

**Nearest Underground Station:** Swiss Cottage

**SMi Special Rates:** Standard Room from:

£168 excluding Breakfast

£181.00 including Breakfast

### **Holiday Inn Express Swiss Cottage**

**Address:** 152-156 Finchley Rd, London, NW3 5HS

**Nearest Underground Station:** Finchley Road, Finchley Road & Frognal

**SMi Special Rates:** Standard Room from:

£99.50 including Breakfast

### **Holiday Inn Regent's Park**

**Address:** Carburton Street, London, W1W 5EE

**Nearest Underground Station:** Great Portland Street, Regent's Park

**SMi Special Rates:** Standard Room from:

£166.80 including Breakfast

### **Grange Fitzrovia**

**Address:** 20 – 28 Bolsover Street, London, W1P 2PA

**Nearest Underground Station:** Regent's Park, Great Portland Street

**SMi Special Rates:** (Weekend rates also available)

Standard room from £151.20 including Breakfast

Executive room from £175.20 including Breakfast

### **Grange Langham Court**

**Address:** 31 – 35 Langham Street, W1W 6BU

**Nearest Underground Station:** Regent's Park, Great Portland Street, Goodge Street

**SMi Special Rates:**

Standard Room from £139.20 including Breakfast

Executive Room from £151.20 including Breakfast

# HOTEL RESERVATION FORM

Please complete and return on the following Fax  
number or E-mail address

**Phone: +44 (0) 207 827 6000**

**Fax: + 44 (0) 207 827 6001**

**E-mail: [events@smi-online.co.uk](mailto:events@smi-online.co.uk)**

## Guest Details

<b>Guest Details</b>		
Conference		
Title:	Forename:	Surname:
Company:	Telephone:	
Email:	Fax:	
Address:		

## Hotel Details

<b>Hotel Details</b>		
1 <sup>st</sup> Hotel Choice:		2 <sup>nd</sup> Hotel Choice:
Room Type:	Standard (incl. breakfast)	Executive (incl. breakfast)
No of Rooms:	No of Nights:	Smoking Room/Non-Smoking Room:
Arrival Date:		Departure Date:

## Credit Card Details

**Please note the below card details are used only to guarantee the room reservation. Upon arrival, the hotel will ask for a physical credit card to swipe and take payment/guarantee any extra charges [room service etc]. If you would like to settle payment prior to arrival, please contact us and we will send you a Credit Card Authorisation Form.**

Card Type:	MasterCard	Visa	Amex
Card Number for guarantee:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Card Holder Name:		Expiry Date:	
I confirm that I have read and agree to SMi Terms & Conditions of Booking			
Signature:		Date:	

**Terms and Conditions of Booking:** If a cancellation is made, please advise the hotel directly as well as SMi, quoting your reservation number. Please check the hotel website for full cancellation Terms and Conditions.